

# LAGUNA BEACH COUNTY WATER DISTRICT

## BOARD OF DIRECTORS:

BOB WHALEN, President  
STEVE DICTEROW, Vice President  
PETER BLAKE  
TONI ISEMAN  
SUE KEMPF

## GENERAL MANAGER:

RENAE M. HINCHEY

## MANAGEMENT:

CHRISTOPHER J. REGAN, Assistant General Manager  
DAVID YOUNGBLOOD, PE., Manager of Engineering and Operations  
BRIAN W. JEWETT, Manager of Finance



INCORPORATED 1925

## AGENDA

### Regular Meeting of the Board of Directors Thursday, June 13, 2019, 5:30 P.M. 306 Third Street, Laguna Beach, CA 92651

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*At the discretion of the Board of Directors, all items appearing on the agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.*

### CALL TO ORDER

### ROLL CALL

#### 1. PUBLIC COMMENTS

*Speakers should step up to the table and address the Board of Directors. Please state your name and address, speaking clearly. Please limit your comments to three minutes.*

#### 2. CONSENT CALENDAR

*All matters under the Consent Calendar will be approved by one motion unless a separate action is requested by a Board member, staff or a member of the public, at which time it will be moved to the first item in the Matters for Consideration.*

- 2.1 Approval of the Regular Meeting Minutes on February 28, 2019 and Budget Workshop Minutes on May 2, 2019

#### 3. ITEMS TO BE ADDED TO THE AGENDA

*(If any) In accordance with Section 54954.2 of the Government Code, an item may be added to the agenda upon determination by a two-thirds vote of the members of the Board of Directors present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action, and that the need for action came to the attention of the Laguna Beach County Water District subsequent to the agenda being posted.*

#### 4. MATTERS FOR CONSIDERATION

*The following matters for consideration call for discussion and action by the Board of Directors.*

- 4.1 Consider Candidate Applications and Appoint Two Commissioners
- John Hanby
  - Cheryl Kinsman
  - Mark Lewis

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- 4.2 Consider Approval of the 2019/20 Annual Budget and Corresponding Resolutions: Resolution 838 - Adopting the Fee Schedule, Resolution 839- Establishing the District's Job Classification Plan, and Resolution 840 - Adopting the District's 2019/20 Annual Budget
- 4.3 Consider Project Completion for Fire Hydrant Replacements
- 4.4 Consider Completion for Valve Replacements
- 4.5 Consider Completion for Smith Way Pipeline Improvements

**5. REPORTS**

*The following agenda items are reports. They are placed on the agenda to provide information to the Board of Directors and the public. There is no action called for in these items.*

- 5.1 Manager of Finance's Report
  - a. White Nelson Diehl Evans LLP – “Communication with Those Charged with Governance” Letter
- 5.2 Manager of Engineering and Operation's Report
- 5.3 Assistant General Manager's Report
  - a. Water Use Efficiency Update
  - b. 2019 Wyland National Mayors Challenge Results
  - c. Participation in the Native Plant Marketing and Education Pilot Program for Nurseries
  - d. Laguna Beach Fete de la Musique June 15, 2019
- 5.4 General Manager's Report
- 5.5 Commissioners' Report
- 5.6 Directors' Report
- 5.7 General Counsel's Report

**6. DISCUSSION OF PENDING MATTERS**

*The following agenda items are placed on the agenda for discussion only. There is no action called for in these items.*

**ADJOURNMENT**

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**Certification of Posting:** I certify that on June 5, 2019 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Laguna Beach County Water District and on the District's website [www.LBCWD.org](http://www.LBCWD.org), said time being at least 72 hours in advance of the June 27, 2018 meeting of the Board of Directors (Government Code Section 54954.2), executed at Laguna Beach, California, on June 5, 2019.



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Andrea Miller, Recording Secretary

**Availability of Agenda Materials:** Agenda exhibits and other writings that are disclosable public records distributed to all members of the Laguna Beach County Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Commission are available for public inspection in the District's office, 306 Third Street, Laguna Beach, California (District Office). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance of the Board Room at the District Office.

**Accommodations for the Disabled:** The meeting place of the Laguna Beach County Water District Board of Directors is wheelchair accessible. If a person requires any special disability-related modification to be able to participate in the public meeting please contact Andrea Miller, Recording Secretary, by phone at (949) 494-1041, or writing to Laguna Beach County Water District at P.O. Box 987, Laguna Beach, CA 92652. Requests must specify the type of the accommodation requested. A telephone number or other contact information should be included so that District staff may make appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting.