



**Regular Meeting of the Commission
Tuesday, November 12, 2019, 4:30 PM
306 Third Street, Laguna Beach, CA 92651**

At the discretion of the Commission, all items appearing on the agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Commission.

CALL TO ORDER

ROLL CALL

1. PUBLIC COMMENTS

Public should step up to the table and address the Commission. Please limit your comments to three minutes.

2. CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a separate action is requested by a Commission member, staff, or member of the public, at which time it will be moved to the first item in the Matters for Consideration.

2.1 APPROVAL OF WARRANTS

Warrant List.pdf

2.2 APPROVAL OF FINANCIAL REPORT

Financial Report September 2019.pdf

2.3 APPROVAL OF STATISTICAL REPORT

Statistical Report October 2019.pdf

3. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, an item may be added to the agenda upon determination by a two-thirds vote of the members of the Commission present at the meetings, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action, and that the need for action came to the attention of the Laguna Beach County Water District subsequent to the agenda being posted.

4. MATTERS FOR CONSIDERATION

The following matters for consideration call for discussion and action by the Commission.

4.1 CONSIDER ACCEPTANCE OF AUDIT REPORT AND MANAGEMENT LETTER FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Acceptance of Audit Report FY Ending June 30 2019.pdf
Laguna Beach County Water District - 2019 Final ACL.pdf
Laguna Beach County Water District - 2019 Final FS.pdf

4.2 SPONSORSHIP AND VENUE REQUEST BY THE LAGUNA BEACH GARDEN CLUB FOR THEIR 2020 GATE AND GARDEN TOUR

Laguna Beach Garden Club Request.pdf
Laguna Beach County Water District 2020 sponsor.pdf

4.3 AWARD OF CONSTRUCTION CONTRACT TO T.E. ROBERTS FOR ANNUAL FIRE HYDRANT REPLACEMENTS

Award of Hydrants Contract.pdf
2019 Fire Hydrant Project.pdf

4.4 CONSIDER ACCEPTANCE OF DISTRICT WATER CAPACITY FEE REPORTING AS REQUIRED BY CALIFORNIA GOVERNMENT CODE 66013

Water Capacity Fee Annual Reporting FY Ended June 30 2019.pdf

4.5 CONSIDER ATTENDANCE AT THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) CONFERENCE, DECEMBER 3-6, 2019, SAN DIEGO, CA

ACWA 2019 Fall Conference.pdf
ACWA Fall Conference Brochure.pdf

4.6 APPROVE EXPENDITURE OF \$3500 TO UPDATE APPRAISAL REPORT ON SURPLUS PROPERTIES IN HUNTINGTON BEACH AND NOTIFY APPROPRIATE PARTIES OF DISTRICT'S INTENTION TO SELL

Approve Expenditure for Appraisal Update Huntington Beach Properties .pdf
Proposal to Provide Real Estate Appraisal Services

4.7 CONSIDER REVISIONS TO THE DISTRICT'S DUTY PERSONNEL AND COMPENSATION POLICY

Revisions to Duty Compensation.pdf

Duty and Standby Personnel Compensation Policy.pdf

5. REPORTS

The following agenda items are reports only. They are placed on the agenda to provide information to the Commission and the public. There is no action called for in these items.

5.1 Manager of Finance's Report

5.1a UPDATE ON RATE STUDY AND RATE COMMITTEE MEETING

5.1b UPDATE ON 344 THIRD STREET LEASE AGREEMENT

5.1c UPDATE ON DISTRICT TRUCK REPLACEMENT

5.2 Manager of Engineering and Operations' Report

5.3 Interim General Manager's Report

5.3a WATER USE EFFICIENCY UPDATE

Water Usage Update.pdf

Water Reduction 2019-20.pdf

5.3b INCOMING CUSTOMER CORRESPONDENCE

Incoming Customer Correspondence.pdf

5.4 Commissioner's Report

5.5 General Counsel's Report

6. DISCUSSION OF PENDING MATTERS

The following agenda items are placed on the agenda for discussion only. There is no action called for in these items.

7. NEWS ARTICLES

Water related news articles for Commission and public. Information only.

7.1 NEWS ARTICLES

News Articles.pdf

ADJOURNMENT

Certification of Posting

A copy of the foregoing agenda is posted at Laguna Beach County Water District, 306 Third Street, Laguna Beach, CA, and on the District's website www.LBCWD.org, in accordance to Government Code Section 54954.2.

Availability of Agenda Materials

Agenda exhibits and other writings that are disclosable public records in connection with a matter subject to discussion or consideration at an open meeting are available for public inspection at Laguna Beach County Water District, 306 Third Street, Laguna Beach, California or by contacting the District at 949.494.1041.

Accommodations for the Disabled

The Laguna Beach County Water District Board Room is wheelchair accessible. If a person requires any special disability-related modification to be able to participate in the public meeting, please contact the District at 949.494.1041. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting.