



Regular Board Meeting
Thursday, November 21, 2019, 5:00 PM
306 Third Street
Laguna Beach, CA 92651

At the discretion of the Board of Directors, all items appearing on the agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

CALL TO ORDER

ROLL CALL

1. PUBLIC COMMENTS

Speakers should step up to the table and address the Board of Directors. Please limit your comments to three minutes.

2. CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a separate action is requested by a Board member, staff or a member of the public, at which time it will be moved to the first item in the Matters for Consideration.

- 2.1 CONSIDER ATTENDANCE AT THE ACWA FALL CONFERENCE, DECEMBER 3-6, 2019, SAN DIEGO, CA
[ACWA Fall Conference 2019.pdf](#)
[ACWA Fall Conference Brochure.pdf](#)

- 2.2 CONSIDERATION OF LETTER REQUESTING CHANGES TO AUTHORIZED STAFF ON DISTRICT CREDIT CARD ACCOUNT
[Consider Changes in District Credit Card Account Authorized Contacts List.pdf](#)
[Bank of America Authorization Letter.pdf](#)

- 2.3 CONSIDERATION OF RESOLUTION 843 UPDATING STAFF AUTHORIZATIONS FOR LAIF INVESTMENTS
[Memo - Consider Approval of Resolution 843.pdf](#)
[Resolution 843 Authorizing Investment of Monies in LAIF.pdf](#)

- 2.4 CONSIDER REVISIONS TO THE DISTRICT'S DUTY PERSONNEL AND COMPENSATION POLICY

[Revisions to Employee Duty Compensation Policy.pdf](#)
[Duty and Standby Personnel Compensation Policy.pdf](#)

3. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, an item may be added to the agenda upon determination by a two-thirds vote of the Board of Directors present at the meeting, or, if less than two-thirds of the Directors are present, a unanimous vote of the Directors present, that there is a need to take immediate action, and that the need for action came to the attention of the Laguna Beach County Water District subsequent to the agenda being posted.

4. MATTERS FOR CONSIDERATION

The following matters for consideration call for discussion and action by the Board of Directors.

4.1 CONSIDER ACCEPTANCE OF AUDIT REPORT AND MANAGEMENT LETTER FOR THE FISCAL YEAR ENDED JUNE 30, 2019

[Consider Acceptance of Audit Report and Management Letter for Fiscal Year Ended June 30, 2019.pdf](#)

[Laguna Beach County Water District - 2019 Final FS.pdf](#)

[Laguna Beach County Water District - 2019 Final ACL.pdf](#)

4.2 DISCUSSION OF 2020 BOARD MEETING SCHEDULE

[Board Meeting Schedule.pdf](#)

[2020 Board and Commission Meetings.pdf](#)

4.3 AWARD OF CONSTRUCTION CONTRACT TO T.E. ROBERTS FOR ANNUAL FIRE HYDRANT REPLACEMENTS

[Award of Hydrant Contract.pdf](#)

[2019 Fire Hydrant Project.pdf](#)

4.4 AWARD OF CONTRACT FOR GENERAL MANAGER RECRUITMENT, AUTHORIZING GENERAL COUNSEL TO NEGOTIATE CONTRACT AND BOARD PRESIDENT TO SIGN CONTRACT

[Ralph Anderson and Associates.pdf](#)

[William Avery and Associates.pdf](#)

[Bob Murray and Associates.pdf](#)

5. REPORTS

The following agenda items are reports only. They are placed on the agenda to provide information to the Board of Directors and the public. There is no action called for in these items.

5.1 Manager of Finance's Report

5.1a DISTRICT WATER CAPACITY FEE REPORTING FOR FY 2018-19

[Board Staff Report - Capacity Fee Reporting for FY 2018-19.pdf](#)

5.1b UPDATE ON 344 THIRD STREET LEASE AGREEMENT

5.1c UPDATE ON DISTRICT RATE STUDY AND RATE COMMITTEE MEETING

5.2 Manager of Engineering and Operations' Report

5.3 Interim General Manager's Report

5.3a UPDATE APPRAISAL REPORT ON SURPLUS PROPERTIES IN HUNTINGTON BEACH (APN #149-391-04, APN#149-392-09, APN#153-421-01) AND NOTIFY APPROPRIATE PARTIES OF DISTRICT'S INTENTION TO SELL (APN #149-391-04, APN#149-392-09)

[Appraisal on Huntington Beach Properties .pdf](#)

[Proposal to Provide Real Estate Appraisal Services](#)

5.3b SPONSORSHIP AND VENUE REQUEST BY THE LAGUNA BEACH GARDEN CLUB FOR THEIR 2020 GATE AND GARDEN TOUR

[Request by Laguna Beach Garden Club.pdf](#)

[Laguna Beach County Water District 2020 sponsor.pdf](#)

5.3c WATER USE EFFICIENCY UPDATE

[Oct Water Usage Update.pdf](#)

[Water Reduction 2019-20.pdf](#)

5.3d INCOMING CORRESPONDENCE

[Incoming Customer Correspondence.pdf](#)

5.4 Commissioner's Report

5.5 Director's Report

5.6 General Counsel's Report

6. DISCUSSION OF PENDING MATTERS

The following agenda items are placed on the agenda for discussion only. There is no action called for in these items.

7. NEWS ARTICLES

Water related news articles for Board and public. Information only.

8. CLOSED SESSION

8.1 PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957)

Title: General Manager (Government Code Section 54954.5(e))

ADJOURNMENT

Certification of Posting

A copy of the foregoing agenda is posted at Laguna Beach County Water District, 306 Third Street, Laguna Beach, CA, and on the District's website www.LBCWD.org, in accordance to Government Code Section 54954.2.

Availability of Agenda Materials

Agenda exhibits and other writings that are disclosable public records in connection with a matter subject to discussion or consideration at an open meeting are available for public inspection at Laguna Beach County Water District, 306 Third Street, Laguna Beach, California or by contacting the District at 949.494.1041.

Accommodations for the Disabled

The Laguna Beach County Water District Board Room is wheelchair accessible. If a person requires any special disability-related modification to be able to participate in the public meeting, please contact the District at 949.494.1041. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting.