

LAGUNA BEACH COUNTY WATER DISTRICT

COMMISSIONERS:

BRUCE R. SCHERER, Chairman
MARK B. LEWIS, Vice Chairman
MARVIN C. JOHNSON
CHERYL KINSMAN
DEBORAH K. NEEV

GENERAL MANAGER:

RENAE M. HINCHEY
MANAGEMENT:
CHRISTOPHER J. REGAN, Assistant General Manager
RICHARD B. MATHIS, Manager of Operations
ROBERT L. WESTPHAL, Manager of Finance



INCORPORATED 1925

AGENDA

Regular Meeting of the Commission 4:30 P.M., Tuesday, December 13, 2011

At the discretion of the Commission, all items appearing on the agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Commission.

CALL TO ORDER

ROLL CALL

1. PUBLIC COMMENTS

Speakers should step up to the table and address the Commission. Please state your name and address, speaking clearly. Please limit your comments to three minutes.

2. CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a separate action is requested by a Commission member, staff or a member of the public, at which time it will be moved to the first item in the Matters for Consideration.

- 2.1 Approval of Warrants
- 2.2 Approval of Financial Report – September 2011
- 2.3 Approval of Statistical Report – September 2011
- 2.4 Approval of Investment Report – September 2011, October 2011
- 2.5 Approval of the Invoice for Legal Services from Paula E. Meyer, Esq.

3. ITEMS TO BE ADDED TO THE AGENDA

(If any) In accordance with Section 54954.2 of the Government Code, an item may be added to the agenda upon determination by a two-thirds vote of the members of the Commission present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action, and that the need for action came to the attention of the Laguna Beach County Water District subsequent to the agenda being posted.

4. MATTERS FOR CONSIDERATION

The following matters for consideration call for discussion and action by the Commission.

- 4.1 Commendation for Jose Gutierrez for Obtaining DOPH Water Distribution Grade D3 Certification
- 4.2 Consider Resolution 775, Designating District Officials Authorized To Sign Checks And Other Documents Concerning The Finances Of The District

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- 4.3 Consider Resolution 776, Determining And Adopting An Investment Policy For The Year 2012
- 4.4 Consider Attendance at the 2012 Urban Water Institute's Spring Water Conference, February 9-10, 2012, Palm Springs, CA
- 4.5 Consider Resolution 777, Establishing A Reserve Policy To Ensure Long-Term Financial Stability And Protect Rate Payers' Investments In The District's Water Supply And Water Systems

5. REPORTS

The following agenda items are reports. They are placed on the agenda to provide information to the Commission and the public. There is no action called for in these items.

- 5.1 Manager of Finance's Report
- 5.2 Manager of Operation's Report
 - a. Operations Report for October/November 2011
 - b. California Department of Public Health Water System Annual Inspection
- 5.3 Assistant General Manager's Report
 - a. Laguna Beach High School - Solar Cup 2012
 - b. October Monthly Water Usage
 - c. Employee Recognition Luncheon
- 5.4 General Manager's Report
 - a. Update on Dana Point Desalination Project
- 5.5 Commissioners' Report
- 5.6 General Counsel's Report

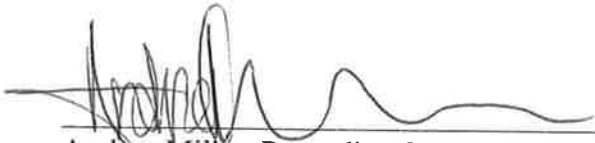
6. DISCUSSION OF PENDING MATTERS

The following agenda items are placed on the agenda for discussion only. There is no action called for in these items.

ADJOURNMENT

Certification of Posting

I certify that on December 9, 2011 I posted a copy of the foregoing agenda near the regular meeting place of the Commission of Laguna Beach County Water District, said time being at least 72 hours in advance of the meeting of the Commission (Government Code Section 54954.2). Executed at Laguna Beach, California, on December 9, 2011.



Andrea Miller, Recording Secretary

Availability of Agenda Materials: Agenda exhibits and other writings that are dis-closable public records distributed to all members of the Laguna Beach County Water District Commission in connection with a matter subject to discussion or consideration at an open meeting of the Commission are available for public inspection in the District's office, 306 Third Street, Laguna Beach, California (District Office). If such writings are distributed to members of the Commission less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Commission Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance of the Board Room at the District Office.

Accommodations for the Disabled: The Laguna Beach County Water District Board Room is wheelchair accessible. If a person requires any special disability-related modification to be able to participate in the public meeting please contact Andrea Miller, Recording Secretary, by phone at (949) 494-1041, or writing to Laguna Beach County Water District at P.O. Box 987, Laguna Beach, CA 92652. Requests must specify the type of the accommodation requested. A telephone number or other contact information should be included so that District staff may make appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting.